

Mevlüt Çavuşoğlu Sport High School E- Safety Policy

All members of our school have a responsibility to safeguard and promote the welfare of pupils.

This policy promotes safe, healthy, acceptable and effective use of the Internet and other digital tools in school. Furthermore, this policy outlines safe and acceptable working practices for all staff and pupils, ensuring a primary emphasis on safeguarding and welfare of all who use online facilities at Mevlüt Çavuşoğlu Sport School. Promoting Internet Safety Awareness is as important for staff and parents as it is for pupils, and training, information and special events help to maintain an ongoing focus on acceptable internet use. As the use of technology and the potential risks associated with the use of the technology change rapidly, it is essential to ensure that the school community know how to use technology safely and responsibly. The school is committed to ensuring that staff receive regular training to keep up to date with new developments and ensure that they are sufficiently confident to educate pupils in the safe and responsible use of technology. The school have designed an E-safety curriculum that meets the needs of all pupils and ensure their safety and well-being. The curriculum is reviewed and revised on a regular basis to ensure that it remains current. The school will also endeavour to provide information and training opportunities for parents and carers to raise their awareness of the technologies that their children are potential using and the risks that they potentially face.

The School Website

The school website is used to provide information, promote the school and celebrate the success of our pupils. The school website safeguards the interests of pupils and staff by: Providing the school address, school email and telephone number as the point of contact. Staff or pupils' home information will not be published;

Photographs that include pupils will be selected carefully, will limited personal information provided; Pupils' full names will not be used anywhere on the school's website, particularly in association with photographs;

The Principal or website manager will take editorial responsibility and ensure that content is accurate and appropriate;

The copyright of all material must be held by the school, or be attributed to the owner where permission to reproduce has been obtained.

No internet user is permitted to:

- * Retrieve, send, copy or display offensive messages or pictures;
- * Use obscene or racist language;
- * Insult or attack others;
- * Damage computer systems or networks;
- * Violate copyright laws;

- * Use another user's password;
- * Use the network for unapproved purposes

The use of digital images and video

The development of digital imaging technologies has created significant benefits to learning, allowing school staff and pupils instant use of images they have recorded themselves or downloaded from the internet. School staff and pupils are made aware of the potential risks associated with storing, sharing and posting images on the internet and must follow the good practice detailed below. When using digital images, staff will inform and educate pupils about the risks associated with the taking, use, sharing, publication and distribution of images. In particular they will recognise the risks attached to publishing their own images on the internet and on social networking sites.

Unsuitable/inappropriate activities School ICT systems are only to be used for agreed, appropriate and suitable work related activities. Internet activity which is considered unsuitable or inappropriate will not be allowed and if discovered will lead to disciplinary action. Internet activity which is illegal will be reported and could lead to criminal prosecution.

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Aims and policy scope

- * Mevlüt Çavuşoğlu Sport School believes that online safety (e-Safety) is an essential element of safeguarding children and adults in the digital world, when using technology such as computers, tablets, mobile phones or games consoles.
- * Mevlüt Çavuşoğlu Sport School identifies that the internet and information communication technologies are an important part of everyday life, so children must be supported to be able to learn how to develop strategies to manage and respond to risk and be empowered to build resilience online.
- * Our School has a duty to provide the community with quality Internet access to raise education standards, promote achievement, support professional work of staff and enhance management functions.
- * Our School identifies that there is a clear duty to ensure that all children and staff are protected from potential harm online.
- * The purpose of our School online safety policy is to:

Clearly identify the key principles expected of all members of the community with regards to the

safe and responsible use technology to ensure that Our School is a safe and secure environment.

*Safeguard and protect all members of our School community online.

Publishing images and videos online

* Mevlüt Çavuşoğlu Sport School will ensure that all images and videos shared online are used in accordance with the school image use policy.

* In line with the image policy, written permission from In line with the image policy, written permission from parents or carers will always be obtained before images/videos of pupils are electronically published.

Official videoconferencing and webcam use for educational purposes

* The school acknowledges that videoconferencing is a challenging activity with a wide range of learning benefits. Preparation and evaluation are essential to the whole activity.

* All videoconferencing equipment will be switched off when not in use and where appropriate, not set to auto answer.

* External IP addresses will not be made available to other sites.

* Videoconferencing contact details will not be posted publically.

*Video conferencing equipment will be kept securely and, if necessary, locked away when not in use.

* School videoconferencing equipment will not be taken off school premises without permission.

* Staff will ensure that external videoconference opportunities and/or tools are suitably risk assessed and will ensure that accounts and systems used to access events are appropriately safe and secure.

Users

* Pupils will ask permission from a teacher before making or answering a videoconference call or message.

* Videoconferencing will be supervised appropriately for the pupils' age and ability.

* Parents and carers consent will be obtained prior to children taking part in videoconferencing activities.

* Video conferencing will take place via official and approved communication channels following a robust risk assessment.

* Only key administrators will be given access to videoconferencing administration areas or remote control pages.

*Unique log on and password details for the educational videoconferencing services will only be issued to members of staff and kept secure.